

**TERMS OF REFERENCE OF THE
BALLATER RESILIENCE GROUP
A SUB-COMMITTEE OF THE BALLATER & CRATHIE COMMUNITY COUNCIL
("BCCC")**

NAME AND AREA

1. The group shall be BALLATER RESILIENCE GROUP ("BRG") and will deliver the following objectives and functions within the Eastern part of the BCCC boundaries ("the BRG Area") being the area shown edged pink and to the East of the black line on the attached plan.

OBJECTS AND FUNCTIONS

2. The objects and function of BRG shall be to assist BCCC, Aberdeenshire Council and the Emergency Services to prepare for, react to and recover from any community emergency within the BRG Area, including:
 - 2.1 Proactively identify and assess issues regarding emergency resources and resilience for the local community and promote individual, family and community resilience against emergencies.
 - 2.2 Assist BCCC in assessing risks, identifying local resources and actions, voluntary support and key locations within the BRG area and to plan for and implement necessary actions in the event of an emergency or any situation which threatens the safety of local residents.
 - 2.3 Take into account views expressed by the public and any other relevant evidence, co-ordinate and communicate such actions as it considers to be suitable and supported by the local community and to keep relevant authorities informed.
 - 2.4 Specify, purchase, maintain and replace items of equipment and consumables to be used during an emergency event.
 - 2.5 BRG will identify and train volunteers from within the community to conduct a variety of roles in the event of an emergency under the direction and control of the core coordinators.

MEMBERSHIP OF BRG

- 3.1 BRG shall consist of not fewer than 4 and not more than 8 persons resident within the BRG Area and approved by BCCC and such persons shall be eligible in accordance with Section 3.2 below.
- 3.2 BCCC may approve as Members of BRG, persons with skills, knowledge and interests which BCCC consider would be of assistance to the BRG and BCCC in carrying out its functions. Members of BRG will serve until BRG or BCCC decide that their services are no longer required.

MEETINGS

4. BRG shall meet at intervals throughout the year and report orally or in writing to BCCC at its monthly meetings.

OFFICERS OF BRG

- 5.1 Subject to endorsement by BCCC, BRG shall elect one of its members to be Chairperson and may elect one of its members to be Vice-Chairperson.
- 5.2 The Chairperson and Vice-Chairperson shall continue in office until their respective successors are elected.
- 5.3 Subject to the consent and approval of BCCC, the Chairperson (and Vice-Chairperson, if appointed) shall appoint and shall have power to dismiss other Members of BRG.

COMMITTEES AND SUB-COMMITTEES

6. Subject to the consent and approval of BCCC, BRG shall have powers to appoint such Committees and/or Sub-Committees or sub-groups as it may from time to time decide and shall determine their terms of reference, powers, duration and composition.

FINANCE

- 7.1 BRG funds shall be held by BCCC but shall be ringfenced for the specific use by BRG for its objectives and functions.
- 7.2 BCCC shall, at the request of BRG, have power to raise money or to secure resources for schemes, projects and all other purposes consistent with its functions and shall apply for grants for suitable purposes at the request of BRG on its behalf.
- 7.3 In the event that BRG ceases to exist or is disbanded, then any of their ringfenced funds will revert to BCCC. Similarly, in the event that BCCC ceases to exist or is disbanded, then BCCC will use its best endeavours to ensure that any BRG ringfenced funds are used for resilience purposes.

SCHEME FOR THE ESTABLISHMENT OF COMMUNITY COUNCILS

8. BRG shall at all times abide by the requirements and constitution of BCCC and shall not do anything which is inconsistent with Aberdeenshire Council's Scheme for the Establishment of Community Councils and in the event of any inconsistency, the Scheme for the Establishment of Community Councils shall take precedence.

DISCIPLINARY PROCEDURES

9. In the event of a complaint by a member of BRG or a third party that BRG or a member of BRG is in serious breach of the Community Councillors' Code of Conduct or has otherwise brought BRG or BCCC into disrepute it shall be dealt with in accordance with the Complaints and Appeals Procedure in Schedule 7 of the Scheme for the Establishment of Community Councils.

Ballater Resilience Group Area



